

Norwegian Buhund Club of the UK

Rules and Regulations

1. NAMES & OBJECTS. The Club shall be called the Norwegian Buhund Club of the UK and its objects shall be:

- a) To adopt a standard for the Norwegian Buhund published by the Kennel Club
- b) To encourage the breeding of Norwegian Buhunds to the Kennel Club standard and to assist breeders in every way.
- c) To guarantee classes for the breed at shows.
- d) To discourage the indiscriminate breeding and sale of Norwegian Buhunds and to adhere to the NBC Code of Ethics.
- e) To promote the health and well-being of the Norwegian Buhunds in the United Kingdom.
- f) To promote knowledge of the Norwegian Buhund and its characteristics by appropriate means.

2. OFFICERS AND COMMITTEE:

- a) The Club shall consist of officers, a committee of eight and an unlimited number of members whose names and addresses shall be kept by the secretary. The Officers shall consist of Chairman, Honorary Secretary and Honorary Treasurer. The Officers shall be ex-officio members of the Committee. The Committee shall have the power to appoint, from among its members, such other officers as it may deem necessary for the efficient running of the Club.
- b) The Club may, at the Annual General Meeting invite to take office as President for a period of three years, a person who has given outstanding service to the breed. The President shall be an ex-officio member of the Committee. In the event of more than one nomination for the position of President being received by the Committee, a secret postal ballot of the members will be held.
- c) The Club may, by a vote of the Annual General Meeting invite to take office as Vice-President, those whom it is felt have given outstanding service to the breed over a number of years. Such Vice-Presidents to remain in that office and to be entitled to attend any meeting of the Committee of the Club for the duration of their membership. (See also Rule 3c for voting rights)
- d) The Club may at the Annual General Meeting offer Honorary Membership to a person who is not a member of the Club and whom it is felt deserves recognition for their work for the breed. The Club may only elect one such person at a time.
- e) No person whilst an undischarged bankrupt may serve on the committee of or hold any other office or appointment within a Kennel Club registered society.
- f) The Club may elect as Honorary Life Member a person/s who have given outstanding service to the breed. Such an award to give the recipient full membership rights. Nominations to be supported with written reasons and submitted as per Club Rules. Elections to be held at the AGM and acceptance by majority vote of the Membership present.

3. COMMITTEE:

- a) The management of the Club, between General Meetings, shall be in the hands of the Officers of the Club and a Committee consisting of eight members who shall retire annually, but are eligible for re-election.
- b) The following shall have full voting rights, the Chairman, Honorary Secretary, Honorary Treasurer, and all Committee members.
- c) The President and Vice-President shall have no voting rights unless they are also elected members of the Committee.
- d) The Chairman of the meeting, who shall be the Chairman or other elected Officers, shall have the casting vote, in addition to his vote as a Committee Member.
- e) Meetings of the Committee shall be held as often as deemed necessary, but at least every nine months. Between formal meetings committee decisions may be sought by remote communication (telephone, email or other appropriate method) such decisions shall in all cases be subject to ratification at the next meeting.
- f) A quorum for Committee meetings shall be four Committee members at least one of whom shall hold office as Chairman, Honorary Secretary or Honorary Treasurer.
- g) The Committee shall have the power to co-opt members onto the Committee in the event of positions becoming vacant between Annual General Meetings. Those co-opted shall only hold office until the next election of Officers and Committee takes place.
- h) Any Committee member who fails to attend two consecutive Committee meetings or fifty per cent of meetings held between their election and close of nominations for the following year, without due cause, shall be deemed to have resigned from the Committee and shall forfeit such appointment for three years.

4. ELECTION OF MEMBERS:

Candidates for membership shall return a completed application form and the appropriate subscription to the Honorary Secretary. Candidates shall be proposed and seconded by two fully paid-up members of the Club. A ballot for acceptance of membership shall be taken by a show of hands of the Committee. Successful nominations must receive a simple majority of committee members present and voting.

5. ELECTION OF OFFICERS AND COMMITTEE:

Election of Officers and Committee shall be in accordance with the requirements of Rule 2 and in particular of Rule 2e.

- a) Retiring members of the Committee shall be deemed to have been nominated unless they have stated in writing that they do not wish to stand for re-election.
- b) New nominations for Officers and members of the Committee shall reach the Honorary Secretary by 31st December. Nominations for Officers shall be deemed to be nominated for non-officio Committee members as well. No individual who has been a fully paid-up member for less than six calendar months may be elected to the Committee. Nominations to be supported by the signatures of two members nominations must also be printed in block capitals who have been fully paid-up members for two full consecutive calendar years. Nominations shall not be valid unless accompanied by a signed declaration by the nominee that, if elected, he/she is willing to serve on the Committee.

- c) The election of Officers and eight Committee members shall be by postal ballot, to be held prior to 25th February each year. Only members whose subscriptions have been received by the Honorary Secretary by 31st January shall be entitled to vote. Ballot papers to be opened and the votes counted by independent auditors on 25th February (26th, if the 25th is a Sunday) and the certified results to be announced at the AGM
- d) In the event of a tied ballot, the tie shall be decided by secret ballot at the Annual General Meeting
- e) In the event of insufficient nominations being received for Officers or Committee members, those members who have been nominated shall be declared elected and, if necessary, any elections for the remaining positions will be held at the Annual General Meeting.

6. VOTING RIGHTS:

- a) Each member shall be entitled to one vote immediately upon acceptance of membership except as laid down in Rule 5c).
- b) Voting for Officers and members of the Committee shall be decided by secret postal ballot. At meetings, voting shall be as decided by the majority of the meeting.
- c) Junior Members (under 16 years) shall have no voting rights.
- d) Honorary members shall have no voting rights.
- e) Whilst a member's subscription remains unpaid, he/she will not be allowed to vote on any question.
- f) Proxy votes are not allowed.

7. CLUB PROPERTY:

The property of the Club shall be vested in the Committee. In the event of the club ceasing to exist, a Special General Meeting shall be called to decide the disposal of the Club's assets and the outcome of the meeting notified to the Kennel Club.

8. CLUB ACCOUNTS

- a) Banking accounts shall be held in the name of the Club, at a bank or building society approved by the Committee, into which all revenue of the Club shall be paid and from which withdrawals shall only be made on the signatures in accordance with a mandate approved by the Committee.
- b) After the end of the financial year on December 31st, a balance sheet, duly certified, shall be sent to each member of the Club, to reach them before the Annual General Meeting.
- c) One qualified or two unqualified auditors with accountancy experience will be appointed to audit the accounts of the Club. Those undertaking the certification must be independent from those who prepared the accounts.
- d) At the Annual General Meeting the Chairman shall move a vote to decide the honorarium of the Secretary

9. SUBSCRIPTIONS.

- a) The annual subscription shall be £10.00 per member. Joint Membership shall be £15.00. Proviso (joint membership will only receive one newsletter/correspondence). (Joint membership can be any two persons in partnership). Junior Members (under 16 years and Senior Members (over 60 years) shall pay £6.00. Joint Senior Member £10.00 Proviso (both over 60) (joint membership will only receive one newsletter/correspondence). (Joint membership can be any two persons in partnership).
- b) The annual subscriptions shall be due on the 1st of January and subscription forms will be printed in the last edition of the Buhund News each year.
- c) No member whose subscription is unpaid is entitled to any of the privileges of membership, and if a member fails to pay outstanding subscriptions by 31st January the following year his/her name shall be automatically erased from the register. Acceptance back on the register will be dependent upon a new application.

10. EXPULSION OF MEMBERS:

- a) Any Member who shall be disqualified under Kennel Club Rule A11.j.(5) and or any member whose dog/s is/are disqualified under Kennel Club Rule A11.j.(9) shall ipso facto cease to be a member of the Club.
- b) If the conduct of any member shall, in the opinion of the committee of the Club, be injurious or likely to be injurious to the character or interests of the Club, the Committee of the Club may at a meeting, the notice convening which includes as an object the consideration of the conduct of a member, determine that a Special General Meeting of the Club shall be called for the purpose of passing a resolution to expel him/her. Notice of a Special General Meeting shall be sent to the accused member, giving particulars of the complaint, and advising the place, date and hour of the meeting that he/she may attend and offer an explanation. If, at the meeting, a resolution to expel is passed by a two third majority of members present and voting, his/her name shall forthwith be erased from the list of members, and he/she may, within two calendar months of the date of such a meeting appeal to the Kennel Club upon and subject to such conditions as the Kennel Club, may impose.
- c) If the Club expels any member for discreditable conduct in connection with dogs or Dog Shows, the club must report the matter in writing to the Kennel Club within seven days and supply any particulars required.

11. FINANCIAL YEAR/ANNUAL GENERAL MEETING:

The financial year of the Club shall be from 1st January to 31st December. The Annual General Meeting shall be held at such a time and place as the Committee appoint but in any case, before 30th April.

12. CONDUCT OF GENERAL MEETINGS:

At General Meetings of the Club any Standing Orders approved by the Club will be adopted. Standing Orders may be suspended at the discretion of the Chairman, or in accordance with Standing Orders.

13. ANNUAL GENERAL MEETING:

- a) The purpose of the Annual General Meeting shall be to receive the report of the Committee, to approve the balance sheet, to receive the results of the ballot for Officers and Committee in accordance with Rule 5c) and to discuss any resolution duly placed on the Agenda of which prior notice has been given to the Honorary Secretary. No business shall be transacted at an Annual General Meeting unless notice thereof appears on the Agenda, except for routine matters of those which, in the opinion of the Chairman of the meeting are urgent.
- b) Notification of the Annual General Meeting shall be sent to all members with the Autumn show schedule. Notification shall contain details of the date, venue, and time of the meeting.
- c) Items for discussion at the Annual General Meeting shall be forwarded to the Honorary Secretary to arrive no later than 31st December each year.
- d) Agenda for the meeting shall be sent to all members no later than 14 days before the meeting.
- e) At an Annual General Meeting the quorum shall be the members present.

14. SPECIAL GENERAL MEETING:

- a) A Special General Meeting shall be summoned by the Honorary Secretary if fifteen members send a signed requisition stating the subject to be discussed and requesting a Special General Meeting to do so. The Committee of the Club is also empowered to call a SGM. The meeting shall take place at a time and place as the Chairman and Honorary Secretary shall appoint, but no later than two calendar months following the date of receipt of the requisition.
- b) Notification of a Special General Meeting shall be sent to all members no later than 14 days before the date of the meeting.
- c) No business other than that detailed on the agenda can be discussed at a Special General Meeting.
- d) At a Special General Meeting requested by the Committee the quorum shall be the members present, otherwise it shall be twenty.

15. JUDGES LISTS:

- A. The Club shall maintain a list of persons who are approved to judge Norwegian Buhunds. The list is to be prepared by ballot, a simple majority to place the nomination on the list. The list shall consist of eight parts.

1. A1 List

For persons who have previously been approved by the Kennel Club to award CCs in the breed and have completed their first appointment. To have the support of the Norwegian Buhund Club of the UK (KC Policy)

2. A2 List

For persons who fulfil all the requirements for the A3 list and who have been assessed in accordance with Kennel Club requirements and accepted by the Kennel Club for inclusion on the A2 list. To have the support of the Norwegian Buhund Club of the UK (KC Policy)

3. A3 List Breed Specialist

Those whom the Norwegian Buhund Club would support to award Challenge Certificates in the breed but have not yet been approved by the Kennel Club for inclusion on the A2 List

The Judges Sub-committee will decide by a majority vote on acceptance onto the list or otherwise.

- i. To have bred and/or owned a minimum of 3 Norwegian Buhunds when they obtained their first entry in the Kennel Club Stud Book (save in exceptional circumstances) (KC Policy)
- ii. Minimum of seven years judging experience in the breed and have the support of the Norwegian Buhund Club of the UK (KC Policy)
- iii. To have stewarded at 12 shows. (KC Policy)
- iv. Must state they are prepared to write show critiques.
- v. Must have been on the Norwegian Buhund Club of the UK B list for at least four
- vi. years.
- vii. Must have judged 20 classes of Norwegian Buhunds and 40 dogs.
- viii. (Including the Club Open Show. (KC Policy)
- ix. Must have judged the Norwegian Buhund Club of the UK Open Show.
Or at least 2 Championship Shows without CC's with 6 classes for the breed.
- x. To have attended at least one Breed Specific Seminar run in accordance with the relevant Kennel Club Code of Best Practice and passed an examination and/or assessment where applicable. (KC Policy)
- xi. To have attended a seminar given by a Kennel Club Accredited Trainer on Confirmation and Movement. (KC Policy)
- xii. To have attended a seminar given by a Kennel Club Accredited Trainer and passed the relevant examination on Kennel Club Regulations and Judging Procedures. (KC Policy)
- xiii. To of attended a Points of the Dog Assessment conducted by a Kennel Club Accredited Trainer and passed the assessment. (KC Policy)

4. A3 Non-Specialist

Those whom the Norwegian Buhund Club of the UK would support to award Challenge Certificates in the breed but have not yet been approved by the Kennel Club for inclusion on the A2 List.

- i. Minimum of seven years judging experience in any one breed (to include five years in this breed) and have the support of the Norwegian Buhund Club of the UK (KC Policy)
- ii. To have judged a Norwegian Buhund Club of the UK Show. Or at least 2 Championship Shows without CC's with 6 classes for the breed.
- iii. Must have judged 14 classes and 28 dogs (including the Club show).
- v. To have awarded CCs in at least one other breed (KC Policy).
- vi. To have attended at least one breed specific judging seminar run in accordance with the relevant Kennel Club Code of Best Practice and passed an examination and /or assessment, where applicable

5. B List Breed Specialist

Those whom the Norwegian Buhund Club of the UK would support to judge the breed at Championship shows without Challenge Certificates on offer and at Open Shows.

The Judges Sub-committee will decide by majority vote on acceptance onto the list or otherwise.

- i. To have 5 years' experience owning and or exhibiting Norwegian Buhunds.
- ii. To have judged 5 classes of Norwegian Buhunds at Open shows or Championship shows without CCs.
- iii. To have judged at least 10 dogs of Norwegian Buhunds.
- iv. To have the support of the Norwegian Buhund Club of the UK.

6. B List Non-Specialist

Those whom the Norwegian Buhund Club of the UK would support to judge the breed at Championship shows without Challenge Certificates on offer and at Open shows.

The Judges Sub-committee will decide by majority vote on acceptance onto the list or otherwise.

- i. To have a minimum of 5 years judging experience in any one breed and have the support of the Norwegian Buhund Club of the UK.
- ii. To have judged 5 classes of this breed at Open shows or Championship shows without CCs (Save in exceptional circumstances)
- iii. To have judged 10 dogs of this breed.

7. C List Breed Specialist

All applications for inclusion to the C List will be vetted by the Judges Sub-committee who will by a majority vote on acceptance to the list or otherwise.

For aspiring judges who have shown an interest in the breed and have the support of the Norwegian Buhund Club of the UK.

8. C List Non-Specialist

All applicants for inclusion to the C list will be vetted by the Judges Sub-committee who will by a majority vote on acceptance on the list or otherwise.

For aspiring judges who have shown an interest in the breed and have the support of the Norwegian Buhund Club of the UK.

- B. This list shall be held by the honorary Secretary and sent each year to the secretaries of societies holding Championship Shows scheduling Buhund classes. The list shall also be sent on request to any canine societies.
- C. Nominations for the list shall be sent to the Honorary Secretary to arrive by 31st December each year, stating which part of the list the nomination is for. Nominations must indicate the judging

experience of the nominee and should be accompanied by a signed statement that they are willing to judge Norwegian Buhunds and give a written critique.

- D. The list to be considered each year, together with any new nominations by the Judges SubCommittee. The application must be supported by factual evidence. The list will be passed to the general committee for verification.
- E. The judges list will expire on 28th February each year.

STRUCTURE AND ORGANISATION OF THE JUDGES SUB-COMMITTEE

1. The Judges Sub-Committee will consist of:-
 - 1) All members of the General Committee who have awarded Challenge Certificates in the breed.
 - 2) All fully paid-up members of the Club who
 - i. have awarded Challenge Certificates in the breed and
 - ii. are on the A1 breed specialist judging list
 - iii. have been Club members for three years out of the previous four.
2. The Chairman and Secretary of the General Committee shall hold these offices for the Judges Sub-Committee if they fit the criteria in part one.
3. The Judges Sub-Committee will vote for nominees to the Judges List.
4. The Judges Sub-Committee will hold at least one meeting a year, before the end of March.

16. AMENDMENT TO RULES:

- a) The rules of the Club may not be altered except at a General Meeting or special General Meeting of the Club, the agenda of which contains specific proposals to amend the rules.
- b) Proposed alterations to the rules may not be brought into force until the Kennel Club has been advised and has approved the alterations. New rules or amendments introduced specifically to meet Kennel Club requirements shall be adopted immediately and be included in the Club's constitution with effect from the Club's Annual Meeting.

17. MEMBERSHIP LISTS:

The Club will make a list of members and their addresses, to be held by the Secretary and Assistant Secretary. This information may be held on computer.

The Club will make a list of members and their addresses, to be held by the Secretary and Assistant Secretary. This information may be held on computer. The list will be made available for inspection by the Kennel Club or members on request. A list of said members to be published annually in conjunction with the Championship show.

18. MAINTENANCE OF TITLE/ANNUAL RETURNS:

The Officers acknowledge that during the month of January each year Maintenance of Title fee will be forwarded to the Kennel Club by the Secretary for the continuance of registration and that by 31st July each year, regardless of whether any changes have been made to the list of Officers or Committee members Rules etc.

- i. A copy of the Annual Statement of Accounts which must be certified in accordance with the Rules of the Club and approved at the last Annual General Meeting of the Club.
- ii. A copy of the current Rules highlighting any approved amendments.
- iii. A list of members and their addresses. Other returns, as stipulated in Kennel Club regulations for the registration and maintenance of title of Societies and Municipal Authorities, will be forwarded to the Kennel Club. The Officers also acknowledge their duty to inform the Kennel Club of any change of Secretary of the society which may occur during the course of the year.

19. FINAL COURT OF APPEAL

The Kennel Club is the final authority for interpreting the Rules and Regulations of the Norwegian Buhund Club of the UK in all cases relative to Canine or Norwegian Buhund Club matters. **20.**

FEDERATIONS

20. The Club shall not join any Federation of Societies or Clubs.

21. In the event that the Norwegian Buhund Club of the UK is wound up or ceases to be a registered club with the Kennel Club under Kennel Club Rules, a final statement of audited accounts with a record of the disposal of the property of the Norwegian Buhund Club of the UK shall be forwarded to the Kennel Club within six months. The persons named as Officers and Committee of the Society on the last return furnished to the Kennel Club under rules 18, will be held responsible by the Kennel Club for the proper winding up of the Norwegian Buhund Club of the UK.

(Updated Anne Smith Webmaster 0309/2021)